

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF PENSE COUNCIL
HELD ON APRIL 10th, 2024, AT 7:00 P.M. AT COUNCIL CHAMBERS.**

Located on Treaty 4 territory. Traditional lands of the Cree, Saulteaux [sawl-toh], Dakota, Nakota and Lakota peoples and on the homeland of the Métis Nation.

PRESENT: Deputy Mayor: Michele LeBlanc
Councillors: Ariane Desrosiers
Ken Lovell
Mitchell Zaba
Administrator Jennifer Lendvay

ABSENT: Mayor Angela Neumann

CALL TO ORDER

Deputy Mayor LeBlanc called the meeting to order at 7:04 p.m.

AGENDA

053/2024 - DESROSIERS - That the agenda be approved as presented with the following additions and deletions:
Deletion: Delegation -Daycare Committee
Additions - New Business Item h) 2023 Financial Statements prepared by Dudley & Company
- Reports of administration and committee/boards c) Pense Recreation Board Minutes of April 2, 2024
Correspondence h) SUMA Resolutions.

CARRIED

CONFLICT OF INTERESTS

Councillor Lovell declared conflict of interest in agenda items Accounts for Approval Batch 2024-00015 and 2024 Wages – Administrator.

Councillor LeBlanc declared conflict of Interest in List of Accounts for approval 2024-00015 and 2024 Wages - Public Works Employee Jemile LeBlanc.

MINUTES

054/2024 – ZABA - That the minutes of the regular meeting of council held on March 13, 2024, be approved.

CARRIED

CERTIFICATE OF APPOINTMENT – PROFESSIONAL BUILDING INSPECTIONS INC

055/2024- ZABA – That in accordance with the service agreement with Professional Building Inspections Inc. and under the authority of subsections 16(2) and 16(3) of the *Construction Codes Act*, the Town of Pense hereby resolves to issue a Certificate of Appointment for:

Joshua Nitz – Class 3 Licensed Building Official, Saskatchewan BOL7857 and

Cristin Korchinski - R-Class 2 Licensed Building Official, Saskatchewan BOL784/808

who are residents of the Province of Saskatchewan as the Licensed Building official for the Town of Pense.

CARRIED

2024 EDUCATION MILL RATE

056/2024 – LOVELL – That the Government of Saskatchewan 2024 Education Property Tax Mill rate be acknowledged.

CARRIED

Councillor Lovell declared a conflict of interest with the next five items of business and left Council Chambers at 7:11 PM.

2024 ADMINISTRATOR SALARY

057/2024 – DESROSIERS - That the 2024 annual salary for the Administrator Jennifer Lendvay be set at \$94,175.00

CARRIED

2024 ADMINISTRATIVE ASSISTANT

058/2024 – ZABA – That Administrative Assistant Sandra Wakeford 2024 wage be set at \$21.00 per hour.

CARRIED

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2024 PUBLIC WORKS EMPLOYEE

059/2024 – ZABA – That Public Works Employee Kevin Woolsey 2024 wage be set at \$28.50 per hour.

CARRIED

2024 FACILITIES CUSTODIAN EMPLOYEE

060/2024 – ZABA – That Facility Custodian Michael Boyes 2024 wage be set at \$21.00 per hour.

CARRIED

Deputy Mayor LeBlanc declared a conflict of interest with the item of business and turned the chair over to Councillor Desrosiers and left Council Chambers at 7:30 PM.

2024 PUBLIC WORKS EMPLOYEE

061/2024 – ZABA – That Public Works Employee Jemile LeBlanc 2024 wage be set at \$24.50 per hour.

CARRIED

Councillor Lovell and Deputy Mayor LeBlanc returned to Council Chambers at 7:46 PM.
Councillor Desrosiers turned the chair back to Deputy Mayor LeBlanc.

2024 OPERATING BUDGET

062/2024 – LEBLANC – That the 2024 operating and capital budget be approved.

CARRIED

2024 MILL RATE

063/2024 – ZABA – That the 2024 mill rate be set at 4.8118 mills.

CARRIED

BYLAW ENFORCEMENT

064/2024- DESROSIERS - That the Town of Pense gives the Commissionaires South Saskatchewan full authority to enforce the following bylaws within the Town of Pense limits from May 1, 2024 to December 31, 2024.

2/2023	Zoning Bylaw
3/2023	Abatement of Nuisances
23/2013	Bylaw to regulate the operation & parking of vehicles and the uses of highways (Traffic Control Bylaw)
14/2013	Control and regulate Noise.
24/2013	Bylaw to regulate the operation of all-terrain vehicles.
6/2013	Bylaw to provide for the removal and disposal of abandoned vehicles.
5/2013	Business License Bylaw
18/2013	Animal Control
6/2017	Fire Restriction Bylaw
1/2021	Outdoor Fire Pit Regulations

CARRIED

DAYCARE LOCATION

065/2024 – That the daycare location be tabled to the May 8, 2024 meeting.

CARRIED

2023 AUDITED FINANCIAL STATEMENTS

066/2024 – DESROSIERS – That the 2023 Audited Financial Statement prepared by Dudley & Co is hereby approved.

CARRIED

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SOCIAL MEDIA POLICY

067/2024 – LEBLANC – That the Social Media Policy be tabled to the May 8, 2024 meeting.

CARRIED

Deputy Mayor LeBlanc declared a conflict of interest with the item of business and turned the chair over to Councillor Desrosiers and left Council Chambers at 8:30 PM.

Councillor Lovell declared a conflict of interest with the next item of business and left Council Chambers at 8:30 PM

ACCOUNTS PAYABLE

068/2024- ZABA - That the account Batch 2024-00015 presented for payment is hereby approved.

CARRIED

Councillor Lovell and Deputy Mayor LeBlanc returned to Council Chambers at 8:35 PM.
Councillor Desrosiers turned the chair back to Deputy Mayor LeBlanc.

ACCOUNTS PAYABLE

069/2024- LOVELL - That the account Batch 2024-00017 presented for payment is hereby approved.

CARRIED

ACCOUNTS PAYABLE

070/2024- DESROSIERS - That the account Batch 2024-00019 presented for payment is hereby approved.

CARRIED

MARCH BANK RECONCILIATION – GENERAL ACCOUNT

071/2024 - LOVELL - That the bank reconciliation for the general account is hereby approved.

CARRIED

STATEMENT OF FINANCIAL ACTIVITIES

072/2024 – ZABA - That the March financial statement is hereby approved.

CARRIED

ADMINISTRATION REPORT

073/2024 – DESROSIERS - That administration report be received as information and filed.

CARRIED

PUBLIC WORKS REPORT

074/2024 – ZABA - That the public works report be received as information and filed.

CARRIED

PENSE RECREATION BOARD

075/2024 – LEBLANC – That the Pense Recreation Board meeting minutes of March 12, 2024, be received as information and filed.

CARRIED

PENSE TODDLER PARK

076/2024 – LOVELL – That the Pense Toddler Park report presented verbally by Councillor Desrosiers be acknowledged.

CARRIED

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CORRESPONDENCE

077/2024 – DESROSIERS - That the correspondence having been read be accepted and filed.

CARRIED

ADJOURNMENT

078/2024 – ZABA - That the meeting be adjourned. (9:18 PM)

CARRIED

MAYOR

ADMINISTRATOR