

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF PENSE COUNCIL
HELD ON FEBRUARY 19th, 2025, AT 7:00 P.M. AT COUNCIL CHAMBERS.**

Located on Treaty 4 territory. Traditional lands of the Cree, Saulteaux [sawl-toh], Dakota, Nakota and Lakota peoples and on the homeland of the Métis Nation.

PRESENT: **Mayor: Michele LeBlanc**
 Councillors: Ariane Desrosiers
 Ken Lovell
 Angela Prokopetz
 Mitch Zaba
Administrator: Jennifer Lendvay

7:00 PM PUBLIC HEARING – Bylaw 1/2025 - Zoning Bylaw Amendment

A Public Hearing was held to hear any written or verbal comments on the proposed Bylaw 1/2025 Zoning Bylaw Amendment.

No persons were in attendance. No written or verbal comments were received.

CLOSED AT 7:12 PM

CALL TO ORDER

Mayor LeBlanc called the meeting to order at 7:12 p.m.

AGENDA

027/2025 - DESROSIERS - That the agenda be approved as presented with the following addition:

- a) Accounts for Approval 2025-00011 2024 Accrual Gravel

CARRIED

CONFLICT OF INTEREST

Mayor LeBlanc and Councillor Lovell declared conflict of interests in the following agenda item: List of Accounts for approval 2025-00007 January Month End.

MINUTES

028/2025 – ZABA - That the minutes of the regular meeting of council held on January 15, 2025, be approved.

CARRIED

MINUTES

029/2025 – LOVELL - That the minutes of the special meeting of council held on January 22, 2025, be approved.

CARRIED

LIST OF LAND IN ARREARS

030/2025 – ZABA – That list of land in arrears is hereby accepted as presented.

CARRIED

PARCEL TIE LOTS 14 & 15 BLOCK 16

031/2025 – PROKOPETZ – That Lot 14, Block 16 Plan No E1675 and Lot 15, Block 16 Plan No E1675 be parcel tied together through Information Services Corporation.

CARRIED

DONATION BIN

032/2025 – DESROSIERS – That a community living donation bin be located on the Town Office property on the east side of the main entrance.

CARRIED

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SCHOLARSHIP – LUMSDEN HIGHSCHOOL

033/2025 – PROKOPETZ – That we provide a \$500.00 scholarship to a 2025 graduate from the Town of Pense attending Lumsden Highschool.

CARRIED

2025 BUDGET MEETING

034/2025 – PROKOPETZ – That a budget meeting be scheduled for April 2, 2025, at 6:30 PM.

CARRIED

BYLAW 1/2025 ZONING AMENDMENT– 2nd READING

035/2025 – ZABA– That Bylaw 1/2025 be read a second time.

CARRIED

BYLAW 1/2025 ZONING AMENDMENT– 3rd READING

036/2025 – PROKOPETZ – That Bylaw 1/2025 A Bylaw to Amend Bylaw 2/2023 Known as the Zoning Bylaw Under Subsection 46(3) of *The Planning and Development Act* be read a third time and adopted.

CARRIED

Mayor LeBlanc turned the chair to Deputy Mayor Zaba @ 7:50 PM

Mayor LeBlanc and Councillor Lovell declared a conflict of interest in the next item of business and left council chambers at 7:50 PM.

ACCOUNTS PAYABLE

037/2025 – PROKOPETZ – That the account Batch 2025-00007, January Month End presented for payment is hereby approved.

CARRIED

Deputy Mayor LeBlanc and Councillor Lovell returned to Council Chambers at 7:51 PM

Deputy Mayor Zaba turned the chair back to Mayor LeBlanc @ 7:51 PM

ACCOUNTS PAYABLE

038/2025 – DESROSIERS – That the account Batch 2025-00009, February Council Meeting presented for payment is hereby approved.

CARRIED

ACCOUNTS PAYABLE

039/2025 – ZABA – That the account Batch 2025-00011, 2025 Accrual Gravel Purchase presented for payment is hereby approved.

CARRIED

JANUARY BANK RECONCILIATION – GENERAL ACCOUNT

040/2025 - LOVELL - That the bank reconciliation for the general account is hereby approved.

CARRIED

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STATEMENT OF FINANCIAL ACTIVITIES

041/2025 – PROKOPETZ - That the January financial statement is hereby approved.

CARRIED

PUBLIC WORKS FOREPERSON

042/2025 – LEBLANC – That the Administrator is hereby authorized to post the job advertisement for a full-time Public Works Foreperson position.

CARRIED

ADMINISTRATION REPORT

043/2025 – DESROSIERS - That administration report be received as information and filed.

CARRIED

PUBLIC WORKS REPORT

044/2025 – ZABA - That the January water plant record report be received as information and filed.

CARRIED

PENSE RECREATION BOARD

045/2025 – PROKOPETZ - That the Pense Recreation Board meeting minutes of January 7, 2025, be received as information and filed.

CARRIED

PENSE DISTRICT VOLUNTEER FIRE DEPARTMENT

046/2025 – ZABA – That the Pense District Volunteer Fire Department report presented verbally by Councillor Lovell be acknowledged.

CARRIED

PENSE COTTONWOOD WATERSHED ASSOCIATION NO 17 (PCWA)

047/2025 – LEBLANC - That the Agricultural Water Management Fund final claim report submitted to Water Security Agency by the R.M. of Pense #160 on behalf of the PCWA be acknowledged and filed.

CARRIED

Mayor LeBlanc turned the chair to Deputy Mayor Zaba at 8:48 PM

Mayor LeBlanc and Councillor Lovell declared a conflict of interest in the following item of business and left Council Chambers at 8:48 PM

WAGE PAY BANDS

048/2025 – DESROSIERS – The wage pay bands be increased by 3% to reflect the cost of living increase.

CARRIED

Mayor LeBlanc and Councillor Lovell returned to Council Chambers at 8:50 PM

Deputy Mayor Zaba turned the chair back to Mayor LeBlanc at 8:50 PM

CORRESPONDENCE

049/2025 – ZABA - That the correspondence having been read be accepted and filed.

CARRIED

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ADJOURNMENT

050/2025 – ZABA - That the meeting be adjourned. (8:57 PM)

CARRIED

MAYOR

ADMINISTRATOR