

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF PENSE COUNCIL
HELD ON DECEMBER 17th, 2025, AT 7:00 P.M. AT COUNCIL CHAMBERS.**

Located on Treaty 4 territory. Traditional lands of the Cree, Saulteaux [sawl-toh], Dakota, Nakota and Lakota peoples and on the homeland of the Métis Nation.

PRESENT: **Mayor: Michele LeBlanc**
 Councillors: Ariane Desrosiers
 Angela Prokopetz
 Joshua Sinkewicz

 Administrator: Jennifer Lendvay

ABSENT: **Councillor Mitch Zaba**

CALL TO ORDER

Mayor LeBlanc called the meeting to order at 7:00 p.m.

AGENDA

227/2025 - SINKEWICZ - That the agenda be acknowledged as presented with the following additions:
Delegation Marcus Dyck – Pense Recreation Board @7:20 PM.

CARRIED

PUBLIC WORKS – Foreman Lovell @ 7:02 PM – 7:14 PM

228/2025 – DESROSIERS - That the verbal Public Works Report by Foreman Lovell, along with the November Water Plant and Lift Station Records, be received as information and filed.

CARRIED

DELEGATION

Pense Recreation Board – Marcus Dyck @7:15 PM to 7:20 PM

MINUTES

229/2025 – PROKOPETZ - That the minutes of the regular meeting of council held on November 19, 2025, be approved.

CARRIED

TOWN OFFICE CLOSED FEBRUARY 17, 2026

230/2025 – SINKEWICZ – That the Town Office be closed Tuesday February 17, 2026, for the Audit.

CARRIED

APPOINTMENT OF THE 2026 BOARD OF REVISIONS

231/2025 – DESROSIERS - That pursuant to Subsection 220(1) of *The Municipalities Act*, the TOWN OF PENSE appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvornyy, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Corolick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, Regan Rayner and Rick Leigh.

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The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

CARRIED

APPOINTMENT OF 2026 BOARD OF REVISION SECRETARY

232/2025 – PROKOPETZ - That pursuant to Subsection 221(1) of *The Municipalities Act*, the TOWN OF PENSE appoints with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED

APPOINTMENT OF 2026 DEVELOPMENT APPEALS BOARD

233/2025 – SINKEWICZ - That pursuant to Subsection 214(1) of *The Planning and Development Act, 2007*, the TOWN OF PENSE appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, Regan Rayner and Rick Leigh

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CARRIED

APPOINTMENT OF 2026 DEVELOPMENT APPEALS BOARD SECRETARY

234/2025 – LEBLANC - That pursuant to Subsection 216(3)(a) of *The Planning and Development Act, 2007*, the TOWN OF PENSE appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED

2026 COUNCIL MEETING DATES

235/2025 – DESROSIERS - That 2026 Council meeting schedule be as follows: January 10 12:00 PM (Planning Meeting) January 21, February 18, March 11, March 25 6:30 PM (Budget), April 22, May 20, June 17, July 15, 2026, August 19, September 16, October 21, November 18, 2026, December 16, 2026.

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RECYCLING COLLECTION AGREEMENT

236/2025 – LEBLANC - That the Recycling Collection Agreement be table to the January 21, 2026, council meeting.

CARRIED

ACCOUNTS PAYABLE

237/2025 – DESROSIERS – That the account Batch 2025-00056, November Month End presented for payment is hereby approved.

CARRIED

ACCOUNTS PAYABLE

238/2025 – SINKEWICZ – That the account Batch 2025-00058, December Council Meeting presented for payment is hereby approved.

CARRIED

NOVEMBER BANK RECONCILIATION – GENERAL ACCOUNT

239/2025 - DESROSIERS - That the bank reconciliation for the general account is hereby approved.

CARRIED

STATEMENT OF FINANCIAL ACTIVITIES

240/2025 – PROKOPETZ - That the statement of financial activities for November 1 - 30, 2025 is hereby approved.

CARRIED

ADMINISTRATION REPORT

241/2025 – DESROSIERS - That administration report be received as information and filed.

CARRIED

PENSE RECREATION BOARD

242/2025 – DESROSIERS - That the Pense District Volunteer Fire Department list of call outs and financials January 1-December 17, 2025, be received as information and filed.

CARRIED

CORRESPONDENCE

243/2025 – PROKOPETZ - That the correspondence having been read be accepted and filed.

CARRIED

ADJOURNMENT

244/2025 – PROKOPETZ - That the meeting be adjourned. (9:20 PM)

CARRIED

MAYOR

ADMINISTRATOR