

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF PENSE COUNCIL
HELD ON FEBRUARY 14th, 2024, AT 7:00 P.M. AT COUNCIL CHAMBERS.**

PRESENT: Mayor: Angela Neumann Michele LeBlanc
Councillors: Ariane Desrosiers
Michele LeBlanc
Ken Lovell
Mitchell Zaba
Administrator Jennifer Lendvay

CALL TO ORDER

Mayor Neumann called the meeting to order at 7:04 p.m.

AGENDA

018/2024 - ZABA - That the agenda be approved as presented.

CARRIED

CONFLICT OF INTERESTS

Councillor Lovell and Deputy Mayor LeBlanc declared conflict of interest in agenda item Accounts for Approval Batch 2024-00006.

MINUTES

019/2024 – LEBLANC - That the minutes of the regular meeting of council held on January 10, 2024, be approved.

CARRIED

MINUTES

020/2024 – ZABA - That the minutes of the special meeting of council held on January 17, 2024, be approved.

CARRIED

SUMA

021/2024 - NEUMANN – That the following elected officials attend the SUMA Convention: Mayor Neumann (voting), Councillor LeBlanc, Councillor Lovell (voting) and Councillor Desrosiers.

CARRIED

LIST OF LAND IN ARREARS

022/2024- LEBLANC - That list of land in arrears is hereby accepted as presented.

CARRIED

DRINKING WATER QUALITY & COMPLIANCE

023/2024- ZABA - That the 2023 Drinking Water Quality & Compliance Annual Notice to Consumers be received as information and posted as required.

CARRIED

ASSET RETIREMENT OBLIGATIONS

024/2024 – LOVELL – That administration proceeds with asbestos testing of municipal owned buildings that are dated between 1950-1980.

CARRIED

LETTER OF SUPPORT

025/2024 – LEBLANC – That the Town of Pense send a letter of support to the Town of Grand Coulee supporting the application for the rural transit solutions funding.

CARRIED

ENGINEERING SERVICES AGREEMENT

026/2024 - ZABA - That the engineering services agreement between the Town of Pense and MPE a division of Englobe for the wastewater infrastructure upgrade project be signed.

CARRIED

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ACCOUNTS PAYABLE

027/2024- ZABA - That the account Batch 2024-00004 presented for payment is hereby approved.

CARRIED

ACCOUNTS PAYABLE

028/2024- LEBLANC - That the account Batch 2024-0008 presented for payment is hereby approved.

CARRIED

ACCOUNTS PAYABLE

029/2024- ZABA - That the account Batch 2024-0009 presented for payment is hereby approved.

CARRIED

JANUARY BANK RECONCILIATION – GENERAL ACCOUNT

030/2024 - LEBLANC - That the bank reconciliation for the general account is hereby approved.

CARRIED

STATEMENT OF FINANCIAL ACTIVITIES

031/2024 – ZABA - That the January financial statement is hereby approved.

CARRIED

Councillor Desrosiers arrived at 7:40 PM

ADMINISTRATION REPORT

032/2024 – NEUMANN - That administration report be received as information and filed.

CARRIED

Due to a conflict of interest in the next item of business Councillor LeBlanc and Councillor Lovell declared a conflict of interest in the next item of business 7:59 PM and left Council Chambers.

ACCOUNTS PAYABLE

033/2024- DESROSIERS - That the account Batch 2024-00006 presented for payment is hereby approved.

CARRIED

Councillor LeBlanc and Councillor Lovell returned to Council Chambers at 8:04 PM.

FOREMAN REPORT

034/2024 – ZABA - That the foreman report be received as information and filed except for the month of January 2024 water plant records due to missing information.

CARRIED

PENSE DISTRICT VOLUNTEER FIRE DEPARTMENT

035/2024 – DESROSIERS – That the Pense District Volunteer Fire Department financials and information be received as information and filed.

CARRIED

PENSE COTTONWOOD WATERSHED ASSOCIATION NO 17

036/2024 – DESROSIERS – That Pense Cottonwood Watershed Association No 17 financials and information be received as information and filed.

CARRIED

CORRESPONDENCE

037/2024 – LOVELL - That the correspondence having been read be accepted and filed.

CARRIED

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ADJOURNMENT

038/2024 – ZABA - That the meeting be adjourned. (8:59 PM)

CARRIED

MAYOR

ADMINISTRATOR