

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF PENSE COUNCIL
HELD ON JANUARY 21st, 2026, AT 7:00 P.M. AT COUNCIL CHAMBERS.**

Located on Treaty 4 territory. Traditional lands of the Cree, Saulteaux [sawl-toh], Dakota, Nakota and Lakota peoples and on the homeland of the Métis Nation.

PRESENT:
Mayor: Michele LeBlanc
Councillors: Ariane Desrosiers
Angela Prokopetz
Joshua Sinkewicz
Mitch Zaba
Administrator: Jennifer Lendvay

CALL TO ORDER

Mayor LeBlanc called the meeting to order at 7:01 p.m.

AGENDA

001/2026 - DESROSIERS - That the agenda be approved as presented with the following additions:

New Business

e) Pense District Volunteer Fire Department 2026 Emergency Volunteer Members

f) Cheyne Ogilvie – Town Hall

g) 2026 RCMP White Butte Detachment Action Plan

CARRIED

MINUTES

002/2026 – PROKOPETZ - That the minutes of the regular meeting of council held on December 17, 2025, be approved.

CARRIED

PUBLIC WORKS REPORT

003/2026 – ZABA - That the public works and the December water plant and lift station records be received as information and filed.

CARRIED

PROFESSIONAL BUILDING INSPECTIONS INC 2025 CERTIFICATE OF APPOINTMENT

004/2026 – DESROSIERS – That in accordance with the service agreement with Professional Building Inspections Inc. and under the authority of subsections 16(2) and 16(3) of *the Construction Codes Act* the Town of Pense hereby resolves to issue a Certificate of Appointment for:

Bobby Baker – R-Class 3 Licensed Building Official, Saskatchewan BOL552

Virginia Shepley – Class 3 Licensed Building Official, Saskatchewan BOL517

Joshua Nitz – Class 3 Licensed Building Official, Saskatchewan BOL785

Cristin Korchinski - R-Class 2 Licensed Building Official, Saskatchewan BOL784/808

David Kindred - Class 1 Licensed Building Official, Saskatchewan BOL514

John Dulle – Class 1 Licensed Building Official, Saskatchewan BOL789

Charles Fiss – Class 1 Licensed Building Official, Saskatchewan BOL836

Chantel Terry – Class 1 Licensed Building Official, Saskatchewan BOL860

Nathan Brodner – Class 1 Licensed Building Official, Saskatchewan BOL880

whom is a resident of the Province of Saskatchewan as the Licensed Building Officials for the Town of Pense.

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RECYCLING

005/2026 – DESROSIERS – That the Town of Pense join the Red Coat Waste Resource Authority Inc. (RCWRA) as an associate member under the SK Recycles Extended Producer Responsibility Program as a community led participant.

CARRIED

AUDIT ENGAGEMENT

006/2026 – ZABA – That the Town of Pense Council acknowledges and signs the communication letter and risk of fraud questionnaire sent by Dudley & Company for the annual audit scheduled for February 17 & 18, 2026.

CARRIED

2026 EMERGENCY SERVICES VOLUNTEERS MEMBERS

007/2026 – DESROSIERS – That the 2026 volunteer emergency services personnel list be acknowledged as presented.

CARRIED

TOWN HALL – CHEYNE OGILVIE

008/2026 – PROKOPETZ – That the request from Cheyne Ogilvie for town hall use be tabled to the February regular meeting.

CARRIED

2026 RCMP ACTION PLAN

009/2026 – PROKOPETZ – That an anonymous community survey be conducted among the residents of the Town of Pense to provide public input on priority action items for the White Butte Detachment.

CARRIED

BYLAW 1/2026

010/2026 – DESROSIERS - That 1st reading be given to Bylaw 1/2026 A Bylaw to Amend Bylaw 2/2020 A Bylaw to Allow and Regulate Regional Rideshare Business.

CARRIED

RECESS

011/2026 – LEBLANC – That a 10-minute recess be taken (8:04 PM).

CARRIED

That the meeting reconvenes at 8:14 PM.

BYLAW 1/2026

012/2026 – ZABA– That Bylaw 1/2026 be read a second time.

CARRIED

BYLAW 1/2026

013/2026 – PROKOPETZ – That Bylaw 1/2026 be given all three readings at this meeting.

CARRIED UNANIMOUSLY

BYLAW 1/2026

014/2026 – SINKEWICZ – That Bylaw 1/2026 A Bylaw to Amend Bylaw 2/2020 A Bylaw to Allow and Regulate Regional Rideshare Business be read a third time and adopted.

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CARRIED

ACCOUNTS PAYABLE

015/2026 – ZABA – That the account Batch 2025-00060, December Month End presented for payment is hereby approved.

CARRIED

ACCOUNTS PAYABLE

016/2026 – DESROSIERS – That the account Batch 2025-00062, December Year End Payables presented for payment is hereby approved.

CARRIED

ACCOUNTS PAYABLE

017/2026 – ZABA – That the account Batch 2026-00002, January Council Meeting presented for payment is hereby approved.

CARRIED

DECEMBER BANK RECONCILIATION – GENERAL ACCOUNT

018/2026 - DESROSIERS - That the bank reconciliation for the general account is hereby approved.

CARRIED

STATEMENT OF FINANCIAL ACTIVITIES

019/2026 – ZABA - That the December financial statement is hereby approved.

CARRIED

ADMINISTRATION REPORT

020/2026 – SINKEWICZ - That administration report be received as information and filed.

CARRIED

PENSE MEMORIAL RINK BOARD

021/2026 – DESROSIERS - That the Pense Memorial Rink Board Minutes from September 29, 2025, and December 22, 2025, be acknowledged.

CARRIED

CORRESPONDENCE

022/2026 – ZABA - That the correspondence having been read be accepted and filed.

CARRIED

ADJOURNMENT

023/2026 – ZABA - That the meeting be adjourned. (9:52 PM)

CARRIED

MAYOR

ADMINISTRATOR

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