

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF PENSE COUNCIL
HELD ON NOVEMBER 6th, 2024, AT 7:00 P.M. AT COUNCIL CHAMBERS.**

Located on Treaty 4 territory. Traditional lands of the Cree, Saulteaux [sawl-toh], Dakota, Nakota and Lakota peoples and on the homeland of the Métis Nation.

PRESENT: Deputy Mayor: Michele LeBlanc
Councillors: Ken Lovell
Mitch Zaba
Administrator Jennifer Lendvay

ABSENT: Arianne Desrosiers

CALL TO ORDER

Deputy Mayor LeBlanc called the meeting to order at 7:08 p.m.

AGENDA

203/2024 - ZABA - That the agenda be approved as presented with the following additions:

New Business – Light on Water Plant on the North Side and that List of Accounts for Approval 2024-00051 October Month End be tabled to December 11, 2024, council meeting as there would be a loss of quorum.

CARRIED

CONFLICT OF INTEREST

Deputy Mayor LeBlanc and Councillor Lovell declared conflict of interests in the following agenda items: List of Accounts for approval 2024-00051 October Month End.

MINUTES

204/2024 – LOVELL - That the minutes of the regular meeting of council held on October 9, 2024, be approved.

CARRIED

PROFESSIONAL BUILDING INSPECTIONS INC 2025 CERTIFICATE OF APPOINTMENT

205/2024 – ZABA – That in accordance with the service agreement with Professional Building Inspections Inc. and under the authority of subsections 16(2) and 16(3) of *the Construction Codes Act*. the Town of Pense hereby resolves to issue a Certificate of Appointment for:

Bobby Baker – R-Class 3 Licensed Building Official, Saskatchewan BOL552
Virginia Shepley – Class 3 Licensed Building Official, Saskatchewan BOL517
Joshua Nitz – Class 3 Licensed Building Official, Saskatchewan BOL785
Amanda Kaufmann – Class 2 Licensed Building Official, Saskatchewan BOL405
Cristin Korchinski - R-Class 2 Licensed Building Official, Saskatchewan BOL784/808
David Kindred - Class 1 Licensed Building Official, Saskatchewan BOL514
John Dulle – Class 1 Licensed Building Official, Saskatchewan BOL789
Charles Fiss – Class 1 Licensed Building Official, Saskatchewan BOL836

whom is a resident of the Province of Saskatchewan as the Licensed Building Officials for the Town of Pense.

CARRIED

PROFESSIONAL BUILDING INSPECTIONS INC 2025-2026 FEE REVIEW

206/2024 – LOVELL – That the Professional Building Inspections Inc Plan Review Fee Schedule for 2025-2026 Plan Review Fees is hereby acknowledged.

CARRIED

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PENSE COTTONWOOD WATERSHED ASSOCIATION NO 17

207/2024 – LEBLANC – That the membership with the Pense Cottonwood Watershed Association be tabled to the December 11, 2024, council meeting.

CARRIED

CCTV 100, 200 BLOCK LEWIS ST and 300 BLOCK NORTH FRONT ST SEWER MAIN LINE

208/2024 – LOVELL – That the 100, 200 Block of Lewis St and 300 Block of North Front main sewer line be CCTV camera inspected.

CARRIED

WATER PLANT LIGHT

209/2024 – ZABA – That a dusk to dawn light be installed on the north side of the water plant.

CARRIED

BYLAW 4/2024

210/2024 – ZABA – That 1st reading be given to Bylaw 4/202 A Bylaw to Amend Bylaw 23/2013 a Bylaw to Regulate the Operation & Parking of Vehicles and the Use of the Highways.

CARRIED

BYLAW 4/2024

211/2024 – LOVELL – That Bylaw 4/2024 be read a second time.

CARRIED

BYLAW 4/2024

212/2024 – LEBLANC – That Bylaw 4/2024 be given three readings at this meeting.

CARRIED UNANIMOUSLY

BYLAW 4/2024

213/2023 – ZABA – That Bylaw 4/2024 A Bylaw to Amend Bylaw 23/2013 a Bylaw to Regulate the Operation & Parking of Vehicles and the Use of the Highways be read a third time and adopted.

CARRIED

ACCOUNTS PAYABLE

214/2024- ZABA - That the account Batch 2024-00053 November Council Meeting presented for payment is hereby approved.

CARRIED

OCTOBER BANK RECONCILIATION – GENERAL ACCOUNT

215/2024 - LOVELL - That the bank reconciliation for the general account is hereby approved.

CARRIED

STATEMENT OF FINANCIAL ACTIVITIES

216/2024 – LEBLANC - That the October financial statement is hereby approved.

CARRIED

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ADMINISTRATION REPORT

217/2024 – ZABA - That administration report be received as information and filed.

CARRIED

PUBLIC WORKS REPORT

218/2024 – ZABA - That the public works report be received as information and filed.

CARRIED

PENSE RECREATION BOARD

219/2024 – LOVELL - That the Pense Recreation Board report presented verbally by Deputy Mayor LeBlanc be acknowledged.

CARRIED

CORRESPONDENCE

220/2024 – ZABA - That the correspondence having been read be accepted and filed.

CARRIED

ADJOURNMENT

221/2024 – LOVELL - That the meeting be adjourned. (8:39 PM)

CARRIED

MAYOR

ADMINISTRATOR