

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF PENSE COUNCIL
HELD ON MAY 21st, 2025, AT 7:00 P.M. AT COUNCIL CHAMBERS.**

Located on Treaty 4 territory. Traditional lands of the Cree, Saulteaux [sawl-toh], Dakota, Nakota and Lakota peoples and on the homeland of the Métis Nation.

PRESENT:
Mayor: Michele LeBlanc
Councillors: Ariane Desrosiers
Angela Prokopetz
Mitch Zaba
Administrator: Jennifer Lendvay

CALL TO ORDER

Mayor LeBlanc called the meeting to order at 7:04 p.m.

AGENDA

101/2025 - DESROSIERS - That the agenda be acknowledged as presented.

CARRIED

COUNCILLOR RESIGNATION

102/2025 – ZABA – That the Town Council hereby acknowledges the resignation of Councillor Ken Lovell and extends its sincere gratitude for his years of service and contributions to the community.

CARRIED

CONFLICT OF INTEREST

Mayor LeBlanc declared conflict of interest in the following agenda items: List of Accounts for approval 2025-00022 April Month End.

PUBLIC WORKS – Foreman Lovell @ 7:05 PM -7:14 PM

103/2025 – ZABA - That the verbal Public Works Report by Foreman Lovell, along with the April Water Plant and Lift Station Records, be received as information and filed.

CARRIED

MINUTES

104/2025 – PROKOPETZ - That the minutes of the regular meeting of council held on April 16, 2025, be approved with the amendment to Resolution 97/2025: that the Town's Foreman's annual salary be amended to \$62,400.00 annually.

CARRIED

BY-ELECTION

105/2025 – DESROSIERS - That a by-election to fill the vacant Councillor position be set for October 20, 2025, and that the Administrator is hereby appointed the returning officer and deputy returning officer and the Administrative Assistant is appointed the poll clerk.

CARRIED

CURBSIDE GARBAGE PICK UP DAY

106/2025 – DESROSIERS – That the Town hosts a pilot project for curbside waste pickup day on June 2, 2025, to evaluate the potential for implementing an annual regular curbside waste collection program.

CARRIED

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REQUEST TO MINISTRY OF HIGHWAYS FOR ASSESSMENT

107/2025 – PROKOPETZ – That a letter be sent to the Ministry of Highways regarding the concern regarding the lack of an eastbound acceleration/merge lane when entering Highway 1 east bound.

CARRIED

COMMUNITY PLANNING – SUBDIVISION FOR BALL DIAMOND

108/2025 – LEBLANC – That the application for the subdivision of Parcel D, Plan 101401715, for a proposed "Other (Ball Diamond)" subdivision, is hereby approved. Council confirms that the Town is not aware of any land uses in the vicinity or site conditions that would be incompatible with the intended use, and that there are no facilities that would be adversely affected by the proposed development.

CARRIED

BYLAW 4/2025 – AMENDMENT TO RECREATION BOARD BYLAW 4/2023

109/2025 – PROKOPETZ – That 1st reading be given to Bylaw 4/2025 a Bylaw to Amend Bylaw 4/2023.

CARRIED

BYLAW 4/2025 – AMENDMENT TO RECREATION BOARD BYLAW 4/2023

110/2025 – ZABA - That Bylaw 4/2025 be read a second time.

CARRIED

BYLAW 4/2025 – AMENDMENT TO RECREATION BOARD BYLAW 4/2023

111/2025 – LEBLANC – That Bylaw 4/2025 be given three readings at this meeting.

CARRIED UNANIMOUSLY

BYLAW 4/2025 – AMENDMENT TO RECREATION BOARD BYLAW 4/2023

112/2025 – DESROSIERS - That Bylaw 4/2025 a Bylaw to Amend Bylaw 4/2023 be read a third time and adopted.

CARRIED

Mayor LeBlanc turned the chair to Deputy Mayor Zaba at 7:54 PM

Mayor LeBlanc declared a conflict of interest in the next item of business and left council chambers at 7:54 PM.

ACCOUNTS PAYABLE

113/2025 – PROKOPETZ – That the account Batch 2025-00022, April Month End presented for payment is hereby approved.

CARRIED

Mayor LeBlanc returned to Council Chambers at 7:56 PM

Deputy Mayor Zaba turned the chair back to Mayor LeBlanc at 7:56 PM

ACCOUNTS PAYABLE

114/2025 – DESROSIERS – That the account Batch 2025-00024, May Council Meeting presented for payment is hereby approved.

CARRIED

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APRIL BANK RECONCILIATION – GENERAL ACCOUNT

115/2025 - ZABA - That the bank reconciliation for the general account is hereby approved.

CARRIED

STATEMENT OF FINANCIAL ACTIVITIES

116/2025 – PROKOPETZ - That the April financial statement is hereby approved.

CARRIED

ADMINISTRATION REPORT

117/2025 – ZABA - That administration report be received as information and filed.

CARRIED

PENSE RECREATION BOARD

118/2025 – DESROSIERS - That the Pense Recreation Board meeting report from May 6, 2025, presented verbally by Councillor Zaba be acknowledged.

CARRIED

PENSE MEMORIAL RINK

119/2025 – PROKOPETZ - That the Pense Memorial Rink Board meeting report from April 29, 2025 presented verbally by Mayor LeBlanc be acknowledged.

CARRIED

TODDLER PARK

120/2025 – ZABA - That the toddler park committee report presented verbally by Councillor Desrosiers be acknowledged.

CARRIED

PENSE DISTRICT VOLUNTEER FIRE DEPARTMENT

121/2025 – ZABA - That the Pense District Volunteer Fire Department report presented verbally by Mayor LeBlanc be acknowledged.

CARRIED

CORRESPONDENCE

122/2025 – ZABA - That the correspondence having been read be accepted and filed.

CARRIED

ADJOURNMENT

123/2025 – DESROSIERS - That the meeting be adjourned. (9:12 PM)

CARRIED

MAYOR

ADMINISTRATOR

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