

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF PENSE COUNCIL
HELD ON FEBRUARY 8th, 2023, AT 7:00 P.M. AT COUNCIL CHAMBERS.**

Located on Treaty 4 territory. Traditional lands of the Cree, Saulteaux [sawl-toh], Dakota, Nakota and Lakota peoples and on the homeland of the Métis Nation.

PRESENT:

Mayor: Angela Neumann
Councillors: Ariane Desrosiers
Michele LeBlanc
Ken Lovell
Mitchell Zaba
Administrator Jennifer Lendvay

CALL TO ORDER

Mayor Neumann called the meeting to order at 7:03 p.m.

AGENDA

022/2023 - LEBLANC - That the agenda be approved with additions as presented with the addition of the following:

Delegation Pense Rink Board Member Graeme Crosbie and Professional Building Inspections appointment of building official.

CARRIED

DELEGATION

7:05 PM Pense Rink Board Member Graeme Crosbie – The rink board is exploring options as to how summertime rentals may look for the rink. 7:12 PM

CONFLICT OF INTERESTS

Councillor Lovell declared conflict of interest in agenda items: Accounts for Approval Batch 2023-00004 January Month End Payables, New Business Items a) Administrator Wages and b) Pense District Volunteer Fire Department Declaration of Level of Service.

MINUTES

023/2023 - ZABA - That the minutes of the regular meeting of council held on January 11, 2023, be approved.

CARRIED

SPECIAL MEETING – PARCEL D TENDER PACKAGE & BUDGET

024/2023 - NEUMANN – That a special meeting be scheduled for February 22, 2023 at 7:30 PM to review the tender package for Parcel D and budget discussions.

CARRIED

2023 WAGES

025/2023- LEBLANC - That 2023 Wages be set as follows:

Kevin Woolsey \$25.00 per hour
Sandra Wakeford \$20.00 per hour
Elvis Weal \$20.00 per hour.

CARRIED

Due to a conflict of interest in the next item of business Councillor Lovell left Council Chambers at 7:40 PM

2023 ADMINISTRATOR SALARY

26/2023- DESROSIERS - That the annual salary for the Administrator Jennifer Lendvay be set at \$90,210.00.

CARRIED

ACCOUNTS PAYABLE

027/2023- ZABA - That the account Batch 2023-00004 January Month End Payables presented for payment is hereby approved.

CARRIED



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PENSE DISTRICT VOLUNTEER FIRE DEPARTMENT – DECLARATION OF LEVEL OF SERVICE

028/2023 – ZABA – That as per the recommendation from the Pense District Volunteer Fire Department that the Saskatchewan Public Safety Agency Fire Service Minimum Standards for the Pense District Volunteer Fire Department be declared a defensive operation with wildland/grassland operation and that the transportation rescue extrication standards be set at a level 2 auto extrication.

CARRIED

Councillor Lovell returned to Council Chambers at 8:02 PM

PENSE HOUSING AUTHORITY BOARD NOMINATIONS

029/2023 – DESROSIERS – That the Town of Pense nominates the following to the Pense Housing Authority Board: Francine Proulx-Kenzle as chairperson, and Sharleen Ulrich and Carol Straub as directors.

CARRIED

CERTIFICATE OF APPOINTMENT – PROFESSIONAL BUILDING INSPECTIONS INC

030/2023- DESROSIERS – That in accordance with the service agreement with Professional Building Inspections Inc. and under the authority of subsections 16(2) and 16(3) of the *Construction Codes Act*; the Town of Pense hereby resolves to issue a Certificate of Appointment for:

John Dulle – Class 1 Licensed Building Official, Saskatchewan BOL779

who is a resident of the Province of Saskatchewan as the Licensed Building official for the Town of Pense.

CARRIED

ACCOUNTS PAYABLE

031/2023- LOVELL - That the account Batch 2023-00006 February Council Meeting presented for payment is hereby approved.

CARRIED

JANUARY BANK RECONCILIATION – GENERAL AND SAVINGS ACCOUNT

032/2023 - NEUMANN - That the bank reconciliation for the general and savings account are hereby approved.

CARRIED

STATEMENT OF FINANCIAL ACTIVITIES

033/2023 – LEBLANC - That the January financial statement is hereby approved.

CARRIED

ADMINISTRATION REPORT

034/2023 – DESROSIERS - That administration report be received as information and filed.

CARRIED

FOREMAN REPORT

035/2023 – ZABA - That foreman report be received as information and filed.

CARRIED

PENSE RECREATION BOARD MINUTES

036/2023 – DESROSIERS – That the Pense Recreation Board February 7, 2023, report presented verbally by Councillor LeBlanc be acknowledged.

CARRIED

PENSE TODDLER PARK

037/2023 – LOVELL – That the Pense Toddler Park report presented verbally by Councillor Desrosiers be acknowledged.

CARRIED



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PENSE DISTRICT VOLUNTEER FIRE DEPARTMENT

038/2023 – ZABA – That the Pense District Volunteer Fire Department December and January financial information and December and January call outs be received as information and filed.

CARRIED

CORRESPONDENCE


039/2023 – DESROSIERS - That the correspondence having been read be accepted and filed.

CARRIED

ADJOURNMENT

040/2023 – LEBLANC - That the meeting be adjourned. (9:01 PM)

CARRIED



MAYOR



ADMINISTRATOR