

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF PENSE COUNCIL
HELD ON AUGUST 20th, 2025, AT 7:00 P.M. AT COUNCIL CHAMBERS.**

Located on Treaty 4 territory. Traditional lands of the Cree, Saulteaux [sawl-toh], Dakota, Nakota and Lakota peoples and on the homeland of the Métis Nation.

PRESENT:
Mayor: Michele LeBlanc
Councillors: Ariane Desrosiers
Angela Prokopetz
Mitch Zaba
Administrator: Jennifer Lendvay

CALL TO ORDER

Mayor LeBlanc called the meeting to order at 7:00 p.m.

AGENDA

161/2025 - DESROSIERS - That the agenda be acknowledged as presented with the addition of list of accounts for approval 2025-00040 Wastewater Project Invoice 6 - Westridge.

CARRIED

CONFLICT OF INTEREST

Mayor LeBlanc declared a conflict of interest in the following agenda items: List of Accounts for approval 2025-00036 July Month End.

MINUTES

162/2025 – PROKOPETZ - That the minutes of the regular meeting of council held on July 16, 2025, be approved.

CARRIED

PUBLIC WORKS – Foreman Lovell @ 7:05 PM -7:25 PM

163/2025 – ZABA - That the verbal Public Works Report by Foreman Lovell, along with the July Water Plant and Lift Station Records, be received as information and filed.

CARRIED

DEVELOPMENT PERMIT – DISCRETIONARY USE - RTM

164/2025 – DESROSIERS - That the development permit – discretionary use application for an RTM at Lot 8 and 9 Block 10 Plan 1328 is hereby approved as presented and that the parcels are to be parcel tied through Information Services Corporation.

CARRIED

BYLAW 6/2025 – A BYLAW TO AMEND TRAFFIC BYLAW 23/2013

165/2025 – ZABA – That 2nd reading be given to Bylaw 6/2025 a Bylaw to Amend Bylaw 23/2013 A Bylaw to Regulate the Operation and Parking of Vehicles and the Use of the Highways.

CARRIED

BYLAW 6/2025 – A BYLAW TO AMEND TRAFFIC BYLAW 23/2013

166/2025 – PROKOPETZ – That Bylaw 6/2025 a Bylaw to Amend Bylaw 23/2013 A Bylaw to Regulate the Operation and Parking of Vehicles and the Use of the Highways be read a third time and adopted.

CARRIED

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STOP STREETS

167/2025 – LEBLANC – That the stop signs be installed at the following intersections: Qu'Appelle Street and Brunswick Street, Qu'Appelle Street and Lewis Street, Press Street and Lewis Street, and Press Street and Elder Street.

CARRIED

Mayor LeBlanc turned the chair to Deputy Mayor Zaba at 7:52 PM

Mayor LeBlanc declared a conflict of interest in the next item of business and left council chambers at 7:52 PM.

ACCOUNTS PAYABLE

168/2025 – DESROSIERS – That the account Batch 2025-00036, July Month End presented for payment is hereby approved.

CARRIED

Mayor LeBlanc returned to Council Chambers at 7:54 PM

Deputy Mayor Zaba turned the chair back to Mayor LeBlanc at 7:54 PM

ACCOUNTS PAYABLE

169/2025 – ZABA – That the account Batch 2025-00038, August Council Meeting presented for payment is hereby approved.

CARRIED

ACCOUNTS PAYABLE

170/2025 – DESROSIERS – That the account Batch 2025-00040, Wastewater Project Invoice 6 - Westridge presented for payment is hereby approved.

CARRIED

AUGUST BANK RECONCILIATION – GENERAL ACCOUNT

171/2025 - ZABA - That the bank reconciliation for the general account is hereby approved.

CARRIED

STATEMENT OF FINANCIAL ACTIVITIES

172/2025 – PROKOPETZ - That the statement of financial activities for July 1 -31, 2025 is hereby approved.

CARRIED

ADMINISTRATION REPORT

173/2025 – DESROSIERS - That administration report be received as information and filed.

CARRIED

CORRESPONDENCE

174/2025 – ZABA - That the correspondence having been read be accepted and filed.

CARRIED

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ADJOURNMENT

175/2025 – ZABA - That the meeting be adjourned. (8:29 PM)

CARRIED

MAYOR

ADMINISTRATOR